



**GEM DIAMOND**

# **Consortium Agreement**

## **ART. 7.2: COORDINATOR AND PROJECT MANAGEMENT OFFICE**

Prepared by the Project Management Office  
Brussels, January 2023

# Excerpt of the Consortium Agreement

## ART. 7.2: COORDINATOR AND PROJECT MANAGEMENT OFFICE

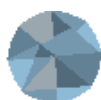
### Responsibilities

The ULB, as the coordinator, is the legal entity acting as the intermediary between the Parties and the Funding Authority.

The coordinator shall, in addition to its responsibilities as a Party, perform the tasks assigned to it as described in the GA and this CA. As Coordinator, the ULB organizes the collaboration between The Parties in compliance with the CA and ensures the respect of the Grant Agreement (n° 101073292).

The PMO acts under the direct authority of the coordinator and it manages the following:

- General coordination of GEM-DIAMOND.
- Organisation of SB meetings.
- Coordination of the decision-making procedures.
- Creation of tools shared between the Parties
- Collecting from the Beneficiaries and dispatching to hosting institutions of the funds dedicated to joint activities.
- Centralization of all information regarding the follow-up of the various Researchers' progress.
- Payment of invoices resulting from the GEM-DIAMOND general activities.
- Call for Researcher recruitment.
- Provide Information on the Project to third parties.
- Represent the Consortium vis-à-vis third parties when explicitly mandated by the SB.



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GEM DIAMOND Project Management Office  
C/O Institut d'Etudes Européennes  
Université Libre de Bruxelles (CP 172)  
39 Av. F.D. Roosevelt, B-1050 Brussels

M: [pmo@gem-stones.eu](mailto:pmo@gem-stones.eu)  
T: +32 (0)2 650.49.17



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CONTACT

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C/O Institut d'Etudes Européennes  
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39 Av. F.D. Roosevelt, B-1050 Brussels

M: [pmo@gem-stones.eu](mailto:pmo@gem-stones.eu)  
T: +32 (0)2 650.49.17

[www.gem-diamond.eu](http://www.gem-diamond.eu)



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